



YMCA of Greater Nashua Craft Fair Vendor Application

November 12, 2016

Please complete all components of this form to apply for a booth at the YMCA Fall 2016 Craft Fair so that we may serve you as well as possible. The event will be held on Saturday, November 12 from 9:00 am- 3:00 pm.

Terms and Conditions:

- No Refunds / No Rain Date
- Booths are rented on a first come, first serve basis. We reserve the right to limit the number of Direct Sales Vendors and also reserve the right to limit the number of vendors in a particular category (i.e. jewelry)
- The YMCA Craft Fair Coordinators may choose to deny a vendor based on appropriateness of products and duplication of vendors. Vendors may not sell any type of alcoholic beverages of any kind.
- Setup begins at 7:30 am on November 11, 2016. You may NOT begin to break down your booth until 2:45 pm or your \$25 deposit will be forfeited.
- Booths will be indoors in our lower gymnasium, lobby, and hallways.
- \$50 fee for single space (bring your own table). **Plus \$25 deposit in SEPARATE CHECK** (this will be returned to you no sooner than 3:00 pm on the day of the event).
- \$65 fee for single space (we provide table). **Plus \$25 deposit in SEPARATE CHECK** (this will be returned to you no sooner than 3:00 pm on the day of the event).
- Electrical access is an additional \$10.00 fee. You must bring your own extension cords.
NOTE: Electrical access is very limited and will be approved on a first come, first serve basis.
- Booth sizes are 8 x 8
NOTE: If your booth exceeds this size, you must request and pay for a double space.
- Participants are responsible for the set-up and clean-up of their booths. Participants cannot impair others booths (i.e. sign or display blockage). Vendors will not be allowed to move booth locations once a booth has been assigned. No exceptions.
- Vendors keep all profits from their booth

Name _____

Business Name _____

Mailing Address _____

City _____ State _____ ZIP Code _____

Telephone: Home _____ Mobile _____

E-mail _____

Brief description of product(s): _____

_____ Fine Art/Photography _____ Handmade (describe) _____

_____ Jewelry/Beadwork _____ Crafts (describe) _____

_____ Clothing/Apparel _____ Local Artist (describe) _____

_____ Wood Works _____ Direct Sales (describe) _____

_____ Holiday _____ Other (describe) _____

(OVER PLEASE)

Electric availability is VERY limited in the gymnasium. If you require electrical outlet access, there is an additional fee of \$10.00. We will fulfill these requests to the best of our ability.

Additional Booth requests/accommodation needs? (Need to be near a wall, near another vendor, etc?). Changes will not be made the day of the event.

Chinese Raffle: As part of this fundraiser, we are asking each vendor to consider donating an item to be used in our Chinese Raffle at the Craft Fair. If you are interested in participating, please provide a description and dollar value of item to be donated.

_____ Yes, I will donate an item _____ No

Description of donation: _____ Value: _____

I have included a method of payment for the above items for the 2016 YMCA Craft Fair. I have read, understand, and agree to the terms and conditions of the fair. I understand that there are no refunds for the craft fair fees, but the deposit of \$25.00 will be returned to me at the end of the event if I have adhered to all craft fair policies. If I do not receive my returned deposit on the day of the fair, it is considered forfeit and will be kept as a donation to the YMCA of Greater Nashua.

Vendor Signature _____

Fee Worksheet:

DEPOSIT \$25 (MUST BE IN A SEPARATE CHECK)

Booth w/Table \$65 x _____ = \$ _____

Booth w/o Table \$50 x _____ = \$ _____

Electricity \$15 x _____ = \$ _____

Total Enclosed \$ _____

Payment Worksheet:

Check # _____

Card (circle) Visa MasterCard Amex Discover

Card # _____

Exp Date _____ CCV: _____ Zip Code _____

Cardholder Signature _____

<p>Mail Completed Application For with Payment to reserve your space!</p> <p>YMCA of Greater Nashua</p> <p>Attn: Tiffany Joslin</p> <p>24 Stadium Drive</p> <p>Nashua, NH 03062</p>
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QUESTIONS? Please contact Tiffany Joslin at tjoslin@nmymca.org or 603-882-2011 ext: 213