



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

# **PERSONIFY HOW TO GUIDE FOR SUMMER CAMP INFORMATION**

## **How to add Authorized Pick Up Contacts:**

- Login into your account.
- Click my family tab on the top of the screen and select camper you would like to update.
- Then scroll down to select an action drop down menu and select emergency contact.
- Then once on child's main screen click on emergency contacts (off to the side under my information).
- That will bring you to the edit page.
- Add or delete contacts as you chose, please make sure you check off the authorized can pick up box if you want that particular contact to be allowed to pick up your camper from camp.
- The click Save

## **How to Update Camper Health Information:**

- Login into your account.
- Click my family tab on the top of the screen and select camper you would like to update.
- Then scroll down to select an action drop down menu and select Health Information.
- Then once on child's main screen click on Health Information (off to the side under my information).
- That will bring you to the edit page.
- Fill in all appropriate boxes and click Save.

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